

31 DEC 1962

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT: Agency Christmas Program

1. I am forwarding with this memorandum a file of correspondence, bulletins, and other material on the 1962 Christmas program, including a summary of activities and events. It may be useful to those in charge of similar plans next year.

2. The Recreation Association, in my opinion, would be an excellent group for planning and organizing such programs in the future. Some of its clubs are just getting established but should be well organized within the next few months and willing to take on the Christmas activities as group projects. In addition to the talent we found in the Garden and Choral Clubs, an Art group is now being formed which could provide some of the artistic decorations missing in this year's display. In any case, the planning and arrangements should be started as early as September to avoid the last minute scramble for time and talent which we experienced in some instances.

3. Employees in general were greatly pleased that Agency officials authorized and stimulated the Christmas activities. I personally enjoyed working on the program and was inspired by the cooperation and enthusiasm shown by the many people who participated.



Chairman
Christmas Program Committee

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26 APR 1963

Chaplain Floyd Dreith, Rear Admiral
CHC, U. S. N.
Director of Chaplains Division
Bureau of Naval Personnel
Washington 25, D. C.

Dear Chaplain Dreith:

I wish to express my appreciation to you and the other Chaplains for your assistance in providing religious services to Central Intelligence Agency employees during the Lenten season. It was an inspiration to all who attended.

I am sure you will be pleased to know that we had an average attendance of 452 for the Catholic services and 316 for the Protestant services. This certainly is a credit to your Chaplain's division and an excellent indication that our employees are desirous of continuing this type of religious program during the coming year.

Again, may we express our appreciation for providing this valuable service and add the hope that we may turn to you again in exploring an appropriate religious program for the coming months.

Sincerely,

/s/ Emmett D. Echols
Emmett D. Echols
Director of Personnel

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